

# Timmy Global Health Scholarship Fund



Application  
Instructions  
and Guide

# Table of Contents

Selection Components	3
Eligibility & Deadlines	3
Application:	4
General Candidate Information	4
Personal Statement of Financial Need	4
Essays	5
Chapter Leader Endorsement Form	5
Award Notifications:	6
Recipient Duties	6
Application of Funds and Reimbursement	6
Final Notes	7

## Selection Components

The Timmy Global Health Scholarship Fund is stewarded by a Selection Committee of Timmy alumni and friends. These committee members have a variety of backgrounds, but are all well-versed in Timmy's mission and dedicated to assisting students who demonstrate a strong interest in global health as well as financial need. Committee members evaluate each application blindly, and scores are heavily need-based. It is important to note that students in each cycle are not evaluated independently of each other and will be judged with other applicants in the same cycle.

## Eligibility and Deadlines

Applications to the Timmy Global Health Scholarship Fund are open to current TGH chapter members who have registered (or will soon be registering) for a Timmy service trip during an upcoming cycle. Applications are **not** open to general volunteers or non-Timmy chapter members, with the exception of student participants traveling with our programs through professional schools. *Furthermore, any student who has received a scholarship from Timmy Global Health in previous years is NOT eligible to re-apply unless they are the trip leader for their university in the current school year.*

All applications for TGH Scholarships must be sent by email to [scholarship@timmyglobalhealth.org](mailto:scholarship@timmyglobalhealth.org) by no later than 11:59 PM EST on the dates listed with the corresponding scholarship cycle on the [Scholarship Page](#) of the Timmy website. Late applications **will not** be accepted, so it is encouraged to send in applications early in case of any technical or human errors.

# The Application

The TGH Scholarship Fund application can be found on the [Scholarship Page](#) of the Timmy website. The file is a PDF, and while students may open and edit the document in any word-processing software they choose, applications must be sent in as a **single** PDF document (with the exception of the applicant's CV or resume, which may be sent in as a secondary document if necessary.) Typed applications are highly preferred.

Students may find that university computers have access to Adobe or other PDF editing software that their personal computers may not (which can compile multiple documents or pages into a single document) or that they need to print their documents and scan them into a single document using computers or phone apps such as Office Lens. It is the applicant's responsibility to compile all pages of their application, and not that of Timmy Global Health staff. For questions or assistance with application files or formatting, please contact [scholarship@timmyglobalhealth.org](mailto:scholarship@timmyglobalhealth.org) well in advance of your application deadlines.

Finally, applicants should review all parts of their applications for any grammatical or typing errors, and **make sure to include a resume or CV** in their submission email. Any incomplete applications will receive reduced scores based on the nature of the evaluation system.

## Application Component 1: General Candidate Information

Each applicant's personal information should be as up-to-date as possible. Applicants who have not yet chosen a major should write "undecided", and students who have not been enrolled long enough to have a G.P.A should provide (and denote) an estimate based on current grades.

Applicants are here reminded to be sure to clearly indicate their TGH chapter member status and level of Spanish proficiency.

## Application Component 2: Personal Statement of Financial Need

The financial need statement is one of the most important pieces of the application. Students should **clearly** indicate (by highlighting or circling) which, if any, of the six statements in question #1 are applicable to their financial situations. Question #2 allows the student to elaborate on any circumstances which do not fit into the choices from the previous question or to elaborate on their financial need. Please be as thorough and detailed as possible.

**Important note on the signed agreement:** In addition to confirming that the applicant has not previously received a TGH scholarship, by signing this agreement, applicants are confirming that they will be able to provide alternative funding for

their trip should they not be selected to receive a scholarship. This is extremely important, as last-minute cancellations can do serious harm to trip logistics and planning. Applicants should take this agreement seriously, and not depend solely on a potential scholarship to fund their trip. [Additional ideas for funding your trip can be found here.](#)

### Application Component 3: Essays

The three short essay questions are designed to give the Selection Committee a better understanding of each applicant's experience with and future dedication towards Timmy's mission and solving global health inequities. Although candidates and past recipients come from a myriad of backgrounds, all applicants should strive to demonstrate their motivations for going on a Timmy trip and how the experience would help shape their future as global health (or other) leaders. Committee members seek those students who are both passionate about service and who demonstrate a likelihood to promote Timmy's mission even after the end of the trip. Applicants should proofread essays carefully, and keep in mind that Committee Members take a sincere interest in the goals and motivations expressed in these sections.

### Application Component 4: Chapter Leader Endorsement Form

The Chapter Leader Endorsement Form must be personally signed by the chosen chapter Executive Board member. **Personal electronic signatures are allowed, but simply typing the executive board member's name into the allotted space is not accepted.** Endorsement forms must be included in the main PDF application document and not sent separately.

## Award Notifications

Applicants can expect to receive a final decision on their application approximately five weeks from the deadline for applying. Decisions will be emailed to the address from which the student has applied.

## Recipient Duties

A number of dedicated and generous donors support our scholarship program. We ask that recipients of TGH Scholarships complete the following (based upon their award amount and their university status) to help donors understand the experience of a Timmy student and the impact of their support:

- All recipients will be required to write a number of thank-you notes.
- Scholarship recipients may also be asked to submit a photo with accompanying caption from their trip. (Students traveling to Ecuador are reminded that recognizable photos of children are **not** allowed.)
- Additionally, recipients may be asked to write a blog post about their trip and include a relevant photo.

Further instructions and mailing address will be provided at the time of award notification. All recipient duties must be completed by **no later than two weeks from the return date** of the Timmy service trip. Please email all photos and blog posts to [scholarship@timmyglobalhealth.org](mailto:scholarship@timmyglobalhealth.org).

## Application of Funds and Reimbursement

Scholarship awards will be automatically applied to recipients' remaining balance owed to Timmy Global Health. The notification of your scholarship award letter immediately applies those funds to the trip balance.

Any student whose trip payments are made through their university are responsible for notifying the university of their newly discounted balance. Timmy recommends presenting their university with their award decision letter for documentation.

If a scholarship recipient has already paid in full, or has paid a sufficient amount to put their trip balance in a surplus with the additional scholarship funds, a reimbursement will be issued.

## Reimbursement:

Students will receive a physical check in the mail. Checks will be sent to the current address provided by the recipient on the online trip registration form that all students must complete in order to be eligible for the scholarship and be considered a trip participant. Any recipient who would like their reimbursement to be sent to an alternative mailing address must notify [scholarship@timmyglobalhealth.org](mailto:scholarship@timmyglobalhealth.org) immediately after notification of their award. Check reimbursements will be issued and mailed within 14-28 business days of notification of scholarship award.

Any questions or concerns about the scholarship application process can be addressed to [scholarship@timmyglobalhealth.org](mailto:scholarship@timmyglobalhealth.org). We sincerely appreciate all of our applicants' dedication to Timmy Global Health's mission, and we wish you the best of luck in the application process!